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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Vivirers Street  
 MOREBENG 0810  
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 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

Enquiries: **Ralephenya T.D**

Reference: **FIN: 8/1/15**

08<sup>st</sup> March 2023

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE ANALYSIS, REVIEW AND AFFORDABILITY VERIFICATION FOR FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY (MOLEMOLE EAST, WARD ONE (1) TO WARD NINE (09)).**

**1. Specification**

Description	Amount
<b>THE ANALYSIS, REVIEW AND AFFORDABILITY VERIFICATION FOR FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY (MOLEMOLE EAST, WARD ONE (1) TO WARD NINE (09)).</b>	
Subtotal	
V.A.T @ 15 %	
Total cost (Including V.A.T)	

**The following documentation should be attached to the quotations:**

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**Vision: A developmental people driven organization that serves its people\***

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

**Stage 1: Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal).

Criteria	Weights	Applicable values
Proof of relevant experience in data cleansing projects at least a minimum of one (1) and maximum of four (4) appointment letters/Orders with contactable references on Client's company letterhead. <b>Attach a maximum of four (04) projects only.</b>	35	Average = 2
Completed traceable data cleansing projects on Municipalities uses SOLAR or VENUS. Attached a minimum of one (1) and maximum four (4) appointment letters/Orders with contactable references on Client's company letterhead. <b>Attach a maximum of four (04) projects only</b>	35	Good = 3 Very good = 4
Attach related experience in customer affordability assessment systems. At least a minimum of one (1) and maximum of two (2) appointment letters/orders with contactable references on client letterhead. <b>Attach a maximum of two (02) projects only</b>	30	Excellent = 5
<b>Total</b>	<b>100</b>	

**Stage 2: Evaluation on Price and Specific Goals**

- Bidders must attach supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

**The following conditions will apply:**

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.

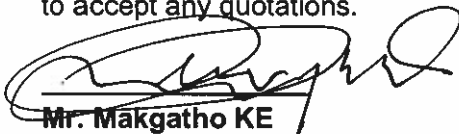
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- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;
- h)

Kindly direct all technical enquiries to **Mr. Gondola LE** at **015 501 2313/14** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **15<sup>th</sup> March 2023** at **11h00**, clearly marked **"THE ANALYSIS, REVIEW AND AFFORDABILITY VERIFICATION OF THE FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY (MOLEMOLE EAST, WARD ONE (1) TO WARD NINE (09))"**.

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Mr. Makgatho KE**  
**Municipal Manager**  
Ref-FIN: 8/1/15

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